



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority

# PERFORMANCE MONITORING COMMITTEE OUTCOMES

Report of the Chair of the  
Performance Monitoring Committee

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**Agenda No:**

**Date:** 16 December 2011

**Purpose of Report:**

To report to Members on the business and actions of the Performance Monitoring Committee meeting of Friday 30 September 2011.

## CONTACT OFFICER

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## **1. BACKGROUND**

As part of the revised Governance arrangements the Authority have delegated key responsibilities for Performance Monitoring to the Performance Monitoring Committee. As part of those delegated responsibilities, the Chair of the Performance Monitoring Committee and the Management lead, report to the Authority on its business and actions.

## **2. REPORT**

- 2.1 The minutes of the meeting held on Friday 30 September 2011 are attached to this report at Appendix A. The following summarises the main points of the paper discussed at the meeting.
- 2.2 The Committee were in receipt of a report which updated on how the Nottinghamshire and City of Nottingham Fire Authority performed in Quarter 1 2011/12, against its national indicators (NIs) and key performance indicators (KPIs).
- 2.3 The report outlined the aggregated targets at Service level and depicted how the organisation is performing against its statutory indicators. Performance compared to targets was demonstrated, as well as performance compared to the previous year and the previous two years. This allows for an overall snapshot of how the organisation is performing in specific areas. All NIs and KPIs require an appropriate commentary from the manager responsible. These responses detail what actions are being taken and if there are any significant issues which need to be considered in relation to the overall totals. It was resolved that the Quarter 1 performance be noted and the Service's overall performance continue to be monitored.

## **3. FINANCIAL IMPLICATIONS**

All financial implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

## **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

All human resources and learning and development implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

## **5. EQUALITIES IMPLICATIONS**

An equality impact assessment has not been undertaken because this report is not associated with a policy, function or service. Its purpose is to update the Fire Authority on the outcomes of Committee business.

## **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications arising from this report.

## **7. LEGAL IMPLICATIONS**

There are no legal implications arising from this report.

## **8. RISK MANAGEMENT IMPLICATIONS**

The monitoring of performance will be an essential part of the Service's development. The Comprehensive Performance Assessment and associated audit processes will continue to scrutinise the Service's overall performance. Failure to act on poor performance could lead to intervention.

## **9. RECOMMENDATIONS**

That Members note the contents of this report and the business undertaken by the Performance Monitoring Committee.

## **10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

Councillor Timothy Spencer  
**CHAIR OF PERFORMANCE MONITORING COMMITTEE**

## APPENDIX A



### NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AND RESCUE AUTHORITY

#### PERFORMANCE MONITORING COMMITTEE

#### MINUTES

of meeting held on **30 SEPTEMBER 2011** at Fire and Rescue Service Headquarters, Bestwood Lodge, Arnold, Nottingham from 10.06 am to 10.33 am

#### Membership

Councillor Spencer (Chair)  
Councillor Arnold  
Councillor Cooper  
Councillor Packer  
Councillor Rigby

Present as an observer – Councillor Pulk

Members absent are marked ^

#### 10 APOLOGIES FOR ABSENCE

No apologies for absence were received.

#### 11 DECLARATIONS OF INTERESTS

No declarations of interests were made.

#### 12 MINUTES

**RESOLVED** that the minutes of the last meeting held on 29 July 2011, copies of which had been circulated, be confirmed and signed by the Chair.

#### 13 PERFORMANCE UPDATE – QUARTER 1 OF 2011/12

Further to minute 5, dated 27 July 2011, the last bullet point, the Committee were advised that the wording had been amended at 2.16, Fire Protection KPI 149i to clearly explain how the target had been set.

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, informing the Committee of how Nottinghamshire and City of Nottingham Fire and Rescue Authority had performed against the National Indicators (NIs) and Key Performance Indicators (KPIs) in Quarter 1 (Q1) (1 April 2011- 30 June 2011).

The Deputy Chief Fire Officer referred the Committee to the following indicators:

(1) there were a number of high performing areas, including:

- KPI 12ii – the proportion of working days/shifts lost to sickness absence by all staff – a total of 945 working days were lost during Q1, at an average of 1.25 days per employee. This was well below the target of 1.625 days;
- NI49iii -non-fatal casualties - there were 5 (27%) fewer non fatal casualties in Q1 than the set target. This equated to approximately 0.5 fewer non-fatal casualties per 100,000 population;
- KPI 142iii- accidental dwelling fires – there were 4 (2%) fewer fires in Quarter 1 than the set target. This equated to approximately 0.1 fewer fires per 10,000 dwellings;
- KPI 209i - smoke alarms activated – there were 4 (8%) more smoke alarms activated this Quarter than the set target.

(2) there were a number of areas where performance was currently below target and these included:

- NI 33b deliberate secondary fires – there were 327 (56%) more fires than the set target. This equated to approximately 3 more fires per 10,000 population;
- KPI 143ii - accidental dwelling fire injuries – there were 5 (55%) more accidental dwelling fire injuries than the set target. This equated to approximately 0.5 more incidents per 100,000 population.

Other issues which were discussed included:

- KPI 143i – Accidental Dwelling Fire Deaths – there were 2 more deaths than the set target of 0. The target would continue to be zero although it was acknowledged this was always going to be difficult due to the nature of accidental dwelling fires;
- KPI 206ii – Deliberate Primary Fires in Vehicles – this indicator was highlighted as failing against target although the performance was still an improvement on the previous year. The figures were not expected to be significantly affected by the recent disorder across the City in August.

**RESOLVED that the Quarter 1 performance be noted and the Service's overall performance continue to be monitored.**